



Date: May 4, 2026

Freedom Preparatory Academy Charter Schools Request for Proposal and Contract for Food Service Management Company is AMENDED AS FOLLOWS:

This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

- 1.3 Food Service Management Company (FSMC) presentations and food tasting will take place from Tuesday, May 19, 2026 - Thursday, May 21, 2026 from 1:00 PM to 3:30 PM CT (each day) at the following location:

Freedom Preparatory Academy - Westwood Elementary
778 Parkrose Road, Memphis, TN 38109

All interested parties must sign up for a time slot no later than Tuesday, May 12, 2026 at 4:00 PM CT. Sign-up Sheet: [FSMC Food Presentations & Tasting](#)

Each bidding FSMC will have an one (1) hour window to prepare one (1) breakfast meal and one (1) lunch meal. **ADDED: Please prepare eight (8) servings of each meal.** Meal components can be found below.

Breakfast Menu	Lunch Menu
Scrambled Eggs Sausage Biscuit Parfait* <i>*Parfait must include yogurt, fruit, and granola or similar topping. The parfait must be served in individual portions (grab-and-go style)</i>	Chicken Alfredo Pasta Whole Grain Roll Steamed Broccoli Chocolate Chip Cookie** <i>**Dessert items must be pre-prepared or require minimal onsite assembly. Items requiring extensive preparation onsite are not permitted.</i>

The food tasting will be evaluated by a committee selected by the School Food Authority (SFA) and will count towards the bidder's score as seen in the *Bid Criteria Point Matrix*. The bidding FSMC's score will be based on overall performance across presentation, quality of meals, timeliness of preparation, and cleanliness/sanitation upon completion of presentations and tasting.

- 1.5 Questions— All questions should be directed to Ms. Tiffany Williams at tiffany.williams@freedomprep.org. **CHANGED: The deadline for submitting questions is Thursday, May 7, 2026 by 4:00 PM CT. Questions will be answered via email on Monday, May 11, 2026.** Additionally, a complete list of Q&A responses will be posted on our website <https://freedomprep.org/vendors/>.



1.18 Request for Proposal (RFP) Timeline - Food Service Management Company (FSMC):

RFP Release/Advertisement:

Monday, April 20, 2026

Pre-Bid Meeting (Virtual):

Monday, May 4, 2026 10:00 AM - 11:00 AM CT, [FSMC Pre-Bid Meeting](#)

Facilities Tours:

Tuesday, May 5, 2026, 10:00 AM - 1:00 PM CT

Deadline for Submission of Questions:

CHANGED: Thursday, May 7, 2026 by 4:00 PM CT

Deadline to sign up for Food Presentations & Tasting:

Tuesday, May 12, 2026 at 4:00 PM CT, [FSMC Food Presentations & Tasting](#)

Responses to Questions (Q&A) Emailed and Posted:

CHANGED: Monday, May 11, 2026

<https://freedomprep.org/vendors/>

Bid Submission Deadline:

Monday, May 18, 2026 by 4:00 PM CT

FSMC Presentations & Tasting

Tuesday, May 19, 2026 - Thursday, May 21, 2026, 1:00 PM - 3:30 PM CT

Selection of Apparent Successful Vendor & Submission to State Agency for

Review:

Friday, May 29, 2026

Award Bid to FSMC (Anticipated Date):

Friday, June 12, 2026

Contract Start Date/ Vendor Begins Service:

Wednesday, July 1, 2026